HIPA Online Training Application Process in Manav Sampada

User Manual

Prepared by NIC HP State Unit

Contents

Login to Manav Sampada3
How to Login
Employee Dashboard and Important Links for My Profile4
How to Apply nomination for HIPA Training5
• Step 1: Click on "Apply"5
• Step 2: Click on "Submit" button6
Step 3 Click on "Lock" button
• Step 4 Click on "View" button
Nomination Approval: Department HOD (10000)10
Approve/Reject Tour Application10
Without Nomination, HOD can select employee from their department to join HIPA training12
HOD : Accept Nomination and Send to HIPA13

Login to Manav Sampada

How to Login

- Open website http://admis.hp.nic.in/genpmis/
- Select Department: Your Department
- Enter Login ID (PMIS Code)
- Enter Password

Government of Himac	hal Pradesh
भानव सम्पदा A Green Governance Tool for Human Resources & Financial N	Anagement You may change your password after login only! Select Department to View Orders of
Notice Board PERSONNEL Enter Order N Select Order Dal Search !! Currently Notice is Not Available !!	 View Property Return View Property Return View Property Return Birthday Wishes Search Transfer/Promotion Orders View Transactions Telephone Directory Data Entry Status NEW New Features GIS - Health Institution Location Vacancy Position Dashboard - Manpower Online ACR-Health Department Downloadable Performas Nodal Officer Details Procedure for eServicBook Procedure for eServicBook Procedure for eServicBook Result Achieved/Value Features Letter from Chief Secretary for implementation of the Software Training Schedule for Boards/ Corporations/Leftout departments Implements

<u>Screen 1</u>

Employee Dashboard and Important Links for My Profile

- Employee Details (Salary Detail, Leave details, Pension/NPS Calculation Sheet as on Date and Pension estimation) are available on Dashboard
- Important links for My Profile
 - > APPLY FOR NOMINATION FOR HIPA TRAINING

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eu	View eservicebook (Checklist)
shboard	Online Leave Tour Management
# Form Details (Click To View I	Form C Update Property Details Send PMIS Grievance to NIC - Application Det
Education	Update Contact Details Upload Scanned Signature
Training	Upload Training Details
Loan Q	Upload ACR - Generalized for all deptt View Salary Biometric Attendance Detail
Service History O	File Your Nomination for MCI Election (Health Cast Your Vote for MCI Election (Health)
Departmental Proceeding 0	Upload ACR - Medical Teaching Staff (Health) Update Password
Nominee 0	View VOO Recent Detail
	Ishboard

<u>Screen 2</u>

How to Apply nomination for HIPA Training

• Click on "Apply" (link available of right side)



<u>Screen 3</u>

Note: List of previously applied Nominations is also available with current status.

• Step 1: Click on "Apply" Fill all fields shown on screen. Submit data by click on Submit button.

Employee Details

Online Nomination Form DEPARTMENT OF >> DUMMY DEPARTMENT (NOT IN USE)
Programme Title: Basic Computer Course
Dates : Start Date : 27/04/2018 End Date : 28/04/2018
Name of Participant : NAVEEN KUMAR
Address :SHIMLA
Sponsoring Authority Name >> DUMMY DEPARTMENT (NOT IN USE)
Designation : Senior Programmer
Cadre : Ministerial Cadre
Semice Level (SELECT
Status : SELECT-
Type of Service : -SELECT-
Sex : Male Female
Category : General
PMIS No. : (10004) # (Only Numeric Values)
Aadhar No. : (34444444444 (Only numeric values, If agree to share.)
Date of Retirement : 31/05/2041 # #
Mobile No. : (9817572171 # (Don't Prefix '0' or '+91')
E-mail Address : (SACHIN.JAIN.0909@GMAIL.COM #
Hostel Facility : O Yes I No
Expected Date of Arrival : 27/04/2018 #
Arrival Time : (HH:MM) O AM @ PM #
Expected Date of Departure: 28/04/2018 #
Departure Time : (HH:MM) O AM ® PM #
Submit Cancel

<u>Screen 4</u>

• Step 2: Click on "Submit" button as in following screen.

Online HIPA Training Application Process

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muanza	ation 🖡 ElserviceBook Master	Submit Nominations	For HIPA 1	Train	ing	, 11	ansiei/Fic	mouon 🖡 wy.	Fionie 🖡
(pply F	For HIPA Training				-				
Show	10 • Entries				Se	earch			
S.No.	Programme Name	Programme Level	Training D s)ate E	Expected ticipants	Par	ourse Dir	rector	Action
	Basic Computer Course	Participation Level	27/Apr/201 o 28/Apr/2 8	18 t 201 5	50	s	ANDEEP K	UMAR	Apply
2	Computer Course on Power Point	sfsdf	24/Apr/201 o 25/Apr/2 8	18 t 201 3	342	s	h. Neeraj	Goel	Apply
3	Good Governance	HAS And other Gazetted office rs	23/Apr/201 o 24/Apr/2 8	18 t 201 2	20	s	ANDEEP K	UMAR	Apply
mploy	ee Nomination Details								
S.No.	Participant ([PMIS/Registration No.]- Name)	Programme Name	An Tin	rival ne	Date /	Depar / Time	ture Date e	Mobile Number	Action
1	[10004/602171]- NAVEEN KUMA	Basic Computer Course	27/	/Apr/: :10	2018 /	28/Apr 05:10	/2018 /	9817572171	View Edit Delete Lock

- <u>Screen 5</u>
- Step 3 Click on "Lock" button as in following screen.

Online HIPA Training Application Process

Depart Logged A Initializa	A Green Gover ment of >> DUMMY DEPA s: 10004- NAVEEN KUMAR, Ser ation) EServiceBook Master	RANGE Tool for Hu ARTMENT (NOT IN US hior Programmer ServiceBook Transaction	rnm Iman E) m ▶ F	ent Res	of H ource	ima & F	inanci Postec ansfer/Pro	At: Head Office motion > My	ment Logout - Dummy Profile D
Apply F	For HIPA Training	Submit Nominations	For HIF	PA Trai	ning				
Show	10 • Entries				S	earch:			
S.No.	Programme Name	Programme Level	Trainin s	g Date	Expected ticipants	Par C	ourse Dir	ector	Action
1	Basic Computer Course	Participation Level	27/Apr/ o 28/Aj 8	2018 t pr/201	50	S	ANDEEP K	UMAR	Apply
2	Computer Course on Power Point	sfsdf	24/Apr/ o 25/Aj 8	2018 t pr/201	342	s	h. Neeraj (Goel	Apply
3	Good Governance	HAS And other Gazetted office rs	23/Apr/ o 24/Aj 8	2018 t pr/201	20	S	ANDEEP K	UMAR	Apply
Employ	ee Nomination Details								
S.No.	Participant ([PMIS/Registration No.]- Name)	Programme Name		Arriva Time	l Date /	Depart / Time	ture Date	Mobile Number	Action
1	[10004/602171]- NAVEEN KUMA	Basic Computer Course		27/Apr 10:10	/2018 /	28/Apr, 05:10	/2018 /	9817572171	View

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<u>Screen 6</u>

• Step 4 Click on "View" button as in above screen.

Online HIPA Training Application Process

Man	av Sampada	http://admis.hp.nic.in/genpmis NIC-HP
	Himachal Institute of	Public Administration Fairlawns Shimla-171012
	ninacital institute of	Public Automistration, Parlawis, Shima-171012
		Online Nomination Form
		(Locked)
	DEPARTME	INT OF >> DUMMY DEPARTMENT (NOT IN USE)
1.	Programme Title	: Basic Computer Course
2.	Dates	:From :28/04/2018 To :29/04/2018
3.	Name of Participant	: NAVEEN KUMAR
4.	Department Name	: >> DUMMY DEPARTMENT (NOT IN USE)
5.	Address	: SHIMLA
6.	Sponsoring Authority Name	: >> DUMMY DEPARTMENT (NOT IN USE)
7.	Designation	: Senior Programmer
8.	Cadre	: Ministerial Cadre
9.	Service Level	: Service Level 1
10.	Status	: Gazetted
11.	Type of Service	: Permanent
12.	Sex	: Male
13.	Category	: General
14.	PMIS No.	: 10004
15.	Aadhar No.	: 3444444444
16.	Date of Retirement	: 31/05/2041
17.	Mobile No.	: 9817572171
18.	E-mail Address	: SACHIN.JAIN.0909@GMAIL.COM
19.	Hostel Facility	: No
20.	Expected Date of Arrival	: 27/04/2018
21.	Arrival Time	: 10:10 AM
22.	Expected Date of Departure	: 28/04/2018
23.	Departure Time	: 05:10 PM

<u>Screen 7</u>

Nomination Approval: Department HOD (10000)

- Click on "Finalize Nomination List for HIPA Training)" (as in <u>Initialization menu Tab</u>).
- Following Screen will be displayed with two important links.
 - 1. Finalize Nomination List For HIPA Training

A Green Governance To Department of >> DUMMY DEPARTMENT (overnment of Himachal Pradesh for Human Resource & Financial Management
Logged As: 10000- Headoffice Administrator,		Posted At:
Initialization		•
📄 Headoffice Administrator	•	Main Menu
Office Administrator	•	
Leave and Tour Management	•	
Change Password		
Finalize Nomination List for HIPA Training		
💽 Update Secretary/HOD Email &Mobile No	.	
View Wages/Salary/Emoluments/ Grievances	No	omination Form and Status
💽 Create Nodal Officer		
Online Nominations for Training - HIPA Course Dire	•	
Upload Department Specific Notifications		

<u>Screen 8</u>

Approve/Reject Tour Application

- Below screen will be displayed.
- Click on "Accept or Reject" button.

Online HIPA Training Application Process

	भान	व सम	पदाeove	rnmen	t of Him	acha	Prades	h
Departme	A Gree	n Governa MMY DEPAR	INCE TOOL FOR H TMENT (NOT IN U	uman Re SE)	source & F	inanci	al Manage Dashboard	ment Logout
Logged As:	10000- Headoffi	ice Administrat	or,				P	osted At:
minanzano	11		Nomination Fo	rm and Status	•		•	
Apply Fo	r HIPA Trainii	ng						
Show 10	• Entries				Search:			
S.No.	Nominations R eceived	Nominations Fi nalized	Course Director		Programme N	ame		Progi
1	<u>1</u>	0	SANDEEP KUMAR		Basic Computer	r Course		Partic
2	0-Closed	0-Closed	Sh. Neeraj Goel		Computer Cour	se on Powe	er Point	sfsdf
3	0-Closed	0-Closed	SANDEEP KUMAR		Good Governan	ice		HAS 4
4								•
Employee	e Details							
		<u>Pro</u> • With F	gramme: Basic MIS Number O	<u>Compute</u> Without I	e <u>r Course</u> PMIS Numb	er		
	PMIS N	o.:	Add	Cancel Prog	ramme # (Only	Numeric V	(alues)	
Employee	Nomination	Details						
Show	। ▼ <u>Nom</u> i	inations Re	eceived-(1)		Search:			
Status .	All Nominations-						Accept	incel
S.No. ([P Nar	ticipant MIS/Registratio me (Department	on No.]- Program	nme Name	Arrival Date / Time	Departure Mot Date / Time Nur	oile nber	Action Select	AII 🗆
[100 1 KUN DEP	004/602171]- NA MAR (>> DUMMY PARTMENT (NOT II	VEEN Basic Co N USE))	mputer Course	27/Apr/2018 / 10:10	28/Apr/2018 / 981	7572171	View Lo) cked

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<u>Screen 9</u>

Without Nomination, HOD can select employee from their department to nominate HIPA training.

- Firstly Select User Type (With PMIS Code or Without PMIS code)
- Enter "PMIS NO", and then select add button.
- Fill all fields in the forms then submit.

Programme: Basic Computer Course • With PMIS Number • Without PMIS Number PMIS No. : 10005 Add Cancel Programme # (Only Numeric Values) Conline Nomination Form DEPARTMENT OF >> DUMMY DEPARTMENT (NOT IN USE) Programme Title:Basic Computer Course Dates : Start Date : 28/04/2018 End Date : 29/04/2018 # Department Name : *> DUMMY DEPARTMENT (NOT IN USE) # Department Name : *> DUMMY DEPARTMENT (NOT IN USE) # Address : TEST DATA # Sponsoring Authority Name >> DUMMY DEPARTMENT (NOT IN USE) # Designation : DBA Cadre : -SELECT. V Status : -SELECT. V Status : -SELECT. V Status : -SELECT. V Status : -SELECT. V PMIS No. : (123456789000 (Only numeric Values) Addra No. : (123456789000 (Only numeric Values) Addra No. : (123456789000 (Only numeric Values) Date of Retirement : 31/12/2038 # Mobile No. : (8985895950 # (Only Numeric Values) Expected Date of Departure : 29/04/2018 # Arrival Time : #HMM AM @ PM # Expected Date of Departure : 29/04/2018 #	Employee Details
With PMIS Number © Without PMIS Number PMIS No.: 10005 Add Cancel Programme e Chine Nomination Form DEPARTMENT OF >> DUMMY DEPARTMENT (NOT IN USE) Programme Title:Basic Computer Course Dates : Dates : Start Date : 29/04/2018 In ame of Participant : RAHUL KUMAR # Department Name : >> DUMMY DEPARTMENT (NOT IN USE) # Address : [FT] DATA # Sponsoring Authority Name >> DUMMY DEPARTMENT (NOT IN USE) # Designation : DBA Cadre : Service Level : SELECT. Y Status : SELECT. Y PMIS No. : 10005 # Mobile No. : 122456789000 (Only Numeric Values) Adhar No. : 122456789000	Programme: Basic Computer Course
PMIS No. : 1005 Add Cancel Programme # (Only Numeric Values) Online Nomination Form DEPARTMENT OF >> DUMMY DEPARTMENT (NOT IN USE) Programme Title: Basic Computer Course Dates : Start Date : 28/04/2018 Name of Participant : (AHUL KUMAR Popartment Name : > DUMMY DEPARTMENT (NOT IN USE) Address : FST DATA Sponsoring Authority Name > DUMMY DEPARTMENT (NOT IN USE) Cadre : SELECT. Status : SELECT. Type of Service : SELECT. Sex : Male © Female Category : SELECT. PMIS No. : (10005 # (Only Numeric Values) Address : [RAHULKINETS2@GMAILCOM PMIS No. : (10005 # Mobile No. : (198685900 (Only Parkinsto@GMAILCOM # Mobile No. : (198685900 #	With PMIS Number Vithout PMIS Number
Online Nomination Form DEPARTMENT OF >> DUMMY DEPARTMENT (NOT IN USE) Programme Title:Basic Computer Course Dates : Start Date : 28/04/2018 Dates : Start Date : 28/04/2018 Name of Participant : [RAHUL KUMAR Popartment Name : > DUMMY DEPARTMENT (NOT IN USE) Address : TEST DATA Address : Designation : DEA Cadre : SELECT. Service Level : SELECT. Status : -SELECT. SEX : Male Female Category : -SELECT. Y PMIS No. : (10005 # Mobile No. : (2005/// # [Only Numeric Values] Address : [RAHULKMR1532@GMAIL.COM PMIS No. : (2005/// # [Only Numeric Values] Address : [RAHULKMR1532@GMAIL.COM # Mobile No. : (2005/// # [Only Numeric Values] Address : [RAHULKMR1532@GMAIL.COM # Mobile No. : (2004/2018 # # Mobile No. : (2004/2018 # # # Mobile No. : (2004/2018 # # Mobile No. : (2004/2018 # # Mobile No. : (2004/2018 # #<	PMIS No. : 10005 Add Cancel Programme # (Only Numeric Values)
DEPARTMENT OF >> DUMMY DEPARTMENT (NOT IN USE) Programme Title: Basic Computer Course Dates : Start Date : 28/04/2018 End Date : 29/04/2018 Name of Participant : [RAHUL KUMAR # Department Name : [>> DUMMY DEPARTMENT (NOT IN USE) # Address : TEST DATA Address : TEST DATA Sponsoring Authority Name >> DUMMY DEPARTMENT (NOT IN USE) # Designation : (DBA Cadre : -SELECT. V Service Level : -SELECT. V Status : -SELECT. V Status : -SELECT. V Sex : * Male © Female Category : -SELECT. V Male © Female Category : -SELECT. V Date of Retirement : 31/12/2038 # Mobile No. : (23456789000 (Only numeric Values) Aadhar No. : (23456789000 (Only numeric Values) Aadhar S : (RAHULKMR163@GMALLCOM # Hostel Facility : * Yes % No Expected Date of Arrival : 28/04/2018 # Departure Time : [HH:MM @ AM % PM #	Online Nomination Form
Programme Title: Basic Computer Course Dates : Start Date : 28/04/2018 End Date : 29/04/2018 Name of Participant : [RAHUL KUMAR = Department Name : >> DUMMY DEPARTMENT (NOT IN USE) Address : TEST DATA Sponsoring Authority Name >> DUMMY DEPARTMENT (NOT IN USE) = Designation : DBA Cadre : -SELECT. Service Level : -SELECT. Status : -SELECT. Status : -SELECT. Type of Service : -SELECT. Sex : Male © Female Category : -SELECT. PMIS No. : (10005 = (Only Numeric Values) Aadhar No. : (122456789000 (Only numeric Values) Aadhar No. : (122456789000 (Only numeric Values) Date of Retirement : 31/12/2038 # Mobile No. : (9868859500 = (Don't Prefix '0' or '+91') E-mail Address : [RAHULKMR153@GMAIL.COM = Hostel Facility : ?Ys ® No Expected Date of Arrival : 28/04/2018 # Departure Time : [HHMM AM @ PM #	DEPARTMENT OF >> DUMMY DEPARTMENT (NOT IN USE)
Date : Start Date : 28/04/2018 End Date : 29/04/2018 = Name of Participant : RAHUL KUMAR Department Name : >> DUMMY DEPARTMENT (NOT IN USE) Address : TEST DATA Sponsoring Authority Name :>> DUMMY DEPARTMENT (NOT IN USE) : Designation : (DBA Cadre : SELECT. Service Level : -SELECT. Service Level : -SELECT. Type of Service : -SELECT. Sex : Male © Female Category : -SELECT. PMIS No. : (10005 = (Only Numeric Values) Aadhar No. : (123456789000 (Only numeric Values) Aadhar No. : (123456789000 (Only numeric Values, If agree to share.) Date of Retirement : 31/12/2038 = Mobile No. : 9958585550 = (Dan't Prefix '0' or '+91') E-mail Address : RAHULKMR153@GMAIL.COM = Hostel Facility : @ Yes ® No Expected Date of Arrival : 28/04/2018 = Arrival Time : (HH:MM @ AM @ PM # Expected Date of Departure : 29/04/2018 = # Departure Time : (HH:MM @ AM @ PM #	Programme Title: Basic Computer Course
Name of Participant : [RAHUL KUMAR # Department Name : > DUMMY DEPARTMENT (NOT IN USE) # Address : [TEST DATA # Sponsoring Authority Name >> DUMMY DEPARTMENT (NOT IN USE) # Designation : [DBA # Cadre : SELECT. * Service Level : SELECT. * Status : -SELECT. * Status : -SELECT. * Sex : * Male * Female Category : SELECT. * PMIS No. : (0005 # (Only Numeric Values) Aadhar No. : (23456789000 (Only numeric Values) Aadhar No. : (23456789000 (Only numeric Values) Aadhar No. : (23456789000 (Only numeric Values) Date of Retirement : 31/12/2038 # Mobile No. : [9958585950 # (Don't Prefix '0' or '+91') E-mail Address : [RAHULKMR153@GMAIL.COM # Hostel Facility * Yes * No Expected Date of Arrival : 28/04/2018 # Arrival Time : [HHMM * AM * PM #	Dates : Start Date : 28/04/2018 End Date : 29/04/2018
Department Name : DUMMY DEPARTMENT (NOT IN USE) # Address : TEST DATA Sponsoring Authority Name : DUMMY DEPARTMENT (NOT IN USE) # Cadre : Designation : DBA Cadre : -SELECT. V Service Level : -SELECT. V Service Level : -SELECT. V Status : -SELECT. V Sex : Male Female Category : -SELECT. V Sex : Male Female Category : -SELECT. V Date of Retirement : 31/12/2038 # Mobile No. : (8958689900 # (Don't Prefix '0' or '+91') E-mail Address : (RAHULKMR163@GMAIL.COM # Hostel Facility : Ves ® No Expected Date of Arrival : 28/04/2018 # Departure Time : HH:MM AM ® PM #	Name of Participant : RAHUL KUMAR #
Address : TEST DATA Sponsoring Authority Name :>>DUMMY DEPARTMENT (NOT IN USE) : Designation : DBA Cadre : -SELECT. V Service Level : -SELECT. Status : -SELECT. Status : -SELECT. Y Service : -SELECT. Y Sex : Male Female Category : -SELECT. PMIS No. : (10005 # (Only Numeric Values) Aadhar No. : (123456789000 (Only numeric values, If agree to share.) Date of Retirement : 31/12/2038 # Mobile No. : (8958895900 # (Don't Prefix '0' or '+91') E-mail Address : (RHULKMR153@GMAIL.COM # Hostel Facility : Yes @ No Expected Date of Arrival : 28/04/2018 # Departure Time : [H::MM AM @ PM #	Department Name : [>> DUMMY DEPARTMENT (NOT IN USE) #
Address : Sponsoring Authority Name >> DUMMY DEPARTMENT (NOT IN USE) = Designation : (DBA Cadre : -SELECT. Service Level : -SELECT. Service Level : -SELECT. Type of Service : -SELECT. Sex : @ Male @ Female Category : -SELECT. PMIS No. : (10005 # (Only Numeric Values) Aadhar No. : (123456789000 (Only numeric values, If agree to share.) Date of Retirement : 31/12/2038 # # Mobile No. : (995898950 # (Don't Prefix '0' or '+91') E-mail Address : [RAHULKMR153@GMAIL.COM # Hostel Facility : @ Yes @ No Expected Date of Arrival : 28/04/2018 # # Arrival Time : [HH:MM @ AM @ PM # Expected Date of Departure : 29/04/2018 # #	TEST DATA
Sponsoring Authority Name >> DUMMY DEPARTMENT (NOT IN USE) Designation : DBA Cadre : -SELECT- Service Level : -SELECT- Status : -SELECT- Type of Service : -SELECT- Sex : @ Male © Female Category : -SELECT- PMIS No. : 10005 Category : -SELECT- PMIS No. : 10005 Aadhar No. : 123456789000 (Only numeric values, If agree to share.) Date of Retirement : 31/12/2038 # Mobile No. : 19958585950 # (Don't Prefix '0' or '+91') E-mail Address : RAHULKMR153@GMAIL.COM Hostel Facility : ♥ Yes ® No Expected Date of Arrival : 28/04/2018 # Departure Time : [HH:MM A M ® PM #	Address :
Image: Status : SELECT. ▼ Service Level : -SELECT. ▼ Service Level : -SELECT. ▼ Status : -SELECT. ▼ Type of Service : -SELECT. ▼ Sex : Male Female Category : -SELECT. ▼ PMIS No. : 10005 # (Only Numeric Values) Aadhar No. : 123456789000 (Only numeric values, If agree to share.) Date of Retirement : 31/12/2038 # Mobile No. : 9958558550 # (Don't Prefix '0' or '+91') E-mail Address : RAHULKMR153@GMAIL.COM # Hostel Facility : Yes ® No * Expected Date of Arrival : 28/04/2018 # Arrival Time : HH:MM AM ® PM # Expected Date of Departure: 29/04/2018 # Departure Time : HH:MM AM ® PM #	
Designation : DBA Cadre : -SELECT- V Service Level : -SELECT- V Status : -SELECT- V Type of Service : -SELECT- Sex : Male Female Category : -SELECT- PMIS No. : (10005 # (Only Numeric Values) Aadhar No. : (123456789000 (Only numeric values, If agree to share.) Date of Retirement : 31/12/2038 # Mobile No. : (9958558550 # (Don't Prefix '0' or '+91') E-mail Address : (RAHULKMR153@GMAIL.COM # Hostel Facility : Yes © No Expected Date of Arrival : 28/04/2018 # Arrival Time : (HH:MM O AM @ PM # Expected Date of Departure: 29/04/2018 # Departure Time : (HH:MM O AM @ PM #	S> DUMMY DEPARTMENT (NOT IN USE)
Cadre : -SELECT- Service Level : -SELECT- Status : -SELECT- Type of Service : -SELECT- Sex : Male Female Category : -SELECT- PMIS No. : 10005 # (Only Numeric Values) Aadhar No. : 123456789000 (Only numeric values, If agree to share.) Date of Retirement : 31/12/2038 # Mobile No. : 19958585950 # (Don't Prefix '0' or '+91') E-mail Address : RAHULKMR153@GMAILCOM # Hostel Facility : Yes ® No Expected Date of Arrival : 28/04/2018 # Arrival Time : HH:MM	Designation : DBA #
Service Level : -SELECT. Status : -SELECT. Type of Service : -SELECT. Sex : Male Female Category : -SELECT. PMIS No. : 10005 # (Only Numeric Values) Aadhar No. : (123456789000 (Only numeric values, If agree to share.) Date of Retirement : 31/12/2038 # Mobile No. : (9956565950 # (Don't Prefix '0' or '+91') E-mail Address : RAHULKMR153@GMAILCOM # Hostel Facility : Yes ® No Expected Date of Arrival : 28/04/2018 # Arrival Time : [HH:MM] AM ® PM # Expected Date of Departure: 29/04/2018 #	Cadre : -SELECT-
Status : -SELECT- Type of Service : -SELECT- Sex : • Male • Female Category : -SELECT- PMIS No. : (10005 # (Only Numeric Values) Aadhar No. : (123456789000 (Only numeric values, If agree to share.) Date of Retirement : 31/12/2038 # Mobile No. : (9958585950 # (Don't Prefix '0' or '+91') E-mail Address : (RAHULKMR153@GMALL.COM # Hostel Facility : • Yes • No Expected Date of Arrival : 28/04/2018 # Arrival Time : (HH:MM • AM • PM # Expected Date of Departure: 29/04/2018 #	Service Level :
Type of Service : -SELECT. Sex : Male Female Category : -SELECT. PMIS No. : 10005 # (Only Numeric Values) Aadhar No. : 123456789000 (Only numeric values, If agree to share.) Date of Retirement : 31/12/2038 # Mobile No. : 9958585950 # (Don't Prefix '0' or '+91') E-mail Address : RAHULKMR153@GMAIL.COM # Hostel Facility : Yes ® No Expected Date of Arrival : 28/04/2018 # Arrival Time : [HH:MM AM @ PM # Expected Date of Departure: 29/04/2018 #	Status : -SELECT-
Sex : Male Female Category : -SELECT- PMIS No. : 10005 # (Only Numeric Values) Aadhar No. : 123456789000 (Only numeric values, If agree to share.) Date of Retirement : 31/12/2038 # Mobile No. : 9958585950 # (Don't Prefix '0' or '+91') E-mail Address : RAHULKMR153@GMAIL.COM # Hostel Facility : Yes ® No Expected Date of Arrival : 28/04/2018 # Arrival Time : HH:MM @ AM @ PM # Expected Date of Departure: 29/04/2018 #	Type of Service :
Category : -SELECT- PMIS No. : 10005 # (Only Numeric Values) Aadhar No. : 123456789000 (Only numeric values, If agree to share.) Date of Retirement : 31/12/2038 # Mobile No. : 9958585950 # (Don't Prefix '0' or '+91') E-mail Address : RAHULKMR153@GMAIL.COM # Hostel Facility : 9 Yes @ No Expected Date of Arrival : 28/04/2018 # Arrival Time : HH:MM @ AM @ PM # Expected Date of Departure: 29/04/2018 # Departure Time : HH:MM @ AM @ PM #	Sex : Male Female
PMIS No. : 10005 # (Only Numeric Values) Aadhar No. : 123456789000 (Only numeric values, If agree to share.) Date of Retirement : 31/12/2038 # Mobile No. : 9958585950 # (Don't Prefix '0' or '+91') E-mail Address : RAHULKMR153@GMAIL.COM # Hostel Facility : Yes ® No Expected Date of Arrival : 28/04/2018 # Arrival Time : HH:MM @ AM @ PM # Expected Date of Departure: 29/04/2018 # Departure Time : HH:MM @ AM @ PM #	Category : -SELECT-
Aadhar No. : 123456789000 (Only numeric values, If agree to share.) Date of Retirement : 31/12/2038 # Mobile No. : 9958585950 # (Don't Prefix '0' or '+91') E-mail Address : RAHULKMR153@GMAIL.COM # Hostel Facility : Yes ® No Expected Date of Arrival : 28/04/2018 # Arrival Time : HH:MM @ AM @ PM # Expected Date of Departure: 29/04/2018 # Departure Time : HH:MM @ AM @ PM #	PMIS No. : 10005 # (Only Numeric Values)
Date of Retirement : 31/12/2038 # Mobile No. : 9958585950 # (Don't Prefix '0' or '+91') E-mail Address : RAHULKMR153@GMAIL.COM # Hostel Facility : Yes ® No Expected Date of Arrival : 28/04/2018 # Arrival Time : HH:MM @ AM ® PM # Expected Date of Departure: 29/04/2018 # Departure Time : HH:MM @ AM ® PM #	Aadhar No. : 123456789000 (Only numeric values. If agree to share.)
Mobile No. : 9958585950 # (Don't Prefix '0' or '+91') E-mail Address : RAHULKMR153@GMAIL.COM # Hostel Facility : Yes ® No Expected Date of Arrival : 28/04/2018 # Arrival Time : HH:MM AM ® PM # Expected Date of Departure: 29/04/2018 # Departure Time : HH:MM AM ® PM #	Date of Retirement :31/12/2038
E-mail Address : RAHULKMR153@GMAIL.COM # Hostel Facility : Yes ® No Expected Date of Arrival : 28/04/2018 # Arrival Time : HH:MM AM ® PM # Expected Date of Departure: 29/04/2018 # Departure Time : HH:MM AM ® PM #	Mobile No. : (9958585950 # (Don't Prefix '0' or '+91')
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Departure Time : (HH:MM O AM ® PM #	Expected Date of Departure: 29/04/2018 #
	Departure Time : HH:MM O AM ® PM #
Submit Close	Submit Close

<u>Screen 10</u>

HOD : Accept Nomination and Send to HIPA

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<u>Screen 11</u>